

PURCHASE ORDER
SLSU-Sogod Main Campus

Appendix 61

PURCHASE ORDER
SLSU-Sogod Main Campus

Entity Name

SAVERS HOME DEPOT Address: ZONE V, SOGOD, SO., LEYTE TIN:	P.O. No. : 2020-03-0193-0 Date : March 24, 2020 Mode of Procurement : Emergency Cases
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____ Date of Delivery : _____	Delivery Term : _____ Payment Term : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Automatic Hand Washer	2	1,069.00	2138.00
		PR # 2020-03-0159 for handwashing puposes to prevent SLSU stakeholders from contracting the COVID-19.			

Total Amount in Words: Two Thousand One Hundred Thirty Eight pesos Only 2,138.00

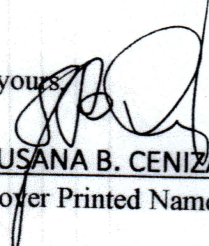
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

with INV# 24233
Signature over Printed Name of Supplier

March 24, 2020
Date

Very truly yours,

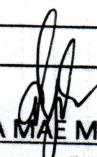

SUSANA B. CENIZA, MM

Signature over Printed Name of Authorized

Administrative Officer V
Designation

Fund Cluster : GAA

Funds Available : _____


CHRISTINE ALMA MAE M. DAGUPLO, CPA
Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____